



**COLORADO**

**Department of Transportation**

Office of the Chief Engineer

2829 W. Howard Place, 4<sup>th</sup> Floor  
Denver, CO 80204-2305

## **CDOT**

**Rangely Office & Restroom Remodel**

**Project No.: 23364**

**October 28, 2020**

### **ADDENDUM #1**

This **Addendum Number One** supersedes and/or supplements all portions of the Documents with which it conflicts. **Bidders must acknowledge receipt of this Addendum and any future Addenda on the Bid Form.**

#### **General Notes:**

1. The CDOT contact person for this project is Robert Wilson, Property Management Section, 2829 W. Howard Place, 4<sup>th</sup> Floor, Denver, CO 80204. **Email: [robert.L.wilson@state.co.us](mailto:robert.L.wilson@state.co.us)**
2. Bids are to be submitted electronically through the CDOT Bid System. Electronic Bids are due **Thursday November 12, 2020 by 2:00 pm.**

Contractors need to register at CDOT's new Procurement Website (different than State Bid Site) at:  
<https://supplierregistration.dot.state.co.us/irj/portal/anonymous>;

Once registered, all CDOT State Buildings bidding opportunities are available at:  
<https://supplierselfservice.dot.state.co.us/irj/portal>

If you are having issues seeing this electronic site, registering, or up-loading your bid, please e-mail the following address with specifics about your concerns: [dot\\_hq\\_srm\\_help@state.co.us](mailto:dot_hq_srm_help@state.co.us) A CDOT representative from the Bidding System will contact you with assistance. Please be sure your company is registered on the CDOT Bid site listed above.

**Please note: all communication about bid system issues MUST start with an e-mail to the above Help Desk e-mail; a representative will call or e-mail you back, however, there must be a logged e-mail with the issue you're experiencing. If you call a phone number you have been given in the past and that individual is not available to help, your bid will NOT be accepted. Multiple agents monitor the e-mail, so always e-mail this help desk e-mail with your bidding system issue.**

3. Final day for questions to be submitted is **Wednesday November 4th at Noon**. Questions will only be accepted in writing to Robert Wilson by e-mail (e-mail address above). **No questions will be accepted or answered after this date and time.** A second addendum will be issued by e-mail by Thursday November 5th by end of the business day via e-mail.

4. All e-mails with questions will get a return acknowledgement that the questions have been received by CDOT. If you don't get this e-mail back once you've sent your questions, please contact Robert Wilson before the Q&A Deadline.
5. There is no municipal building permit required for this project. CDOT's Contracted Code Reviewer will do final inspections; the first code inspection is at CDOT's cost; subsequent code inspections due to the first inspection not passing are at the contractor's cost.
6. This is a State-funded project; no federal funding is involved, so Davis-Bacon wages, prevailing wages or certified payrolls are NOT required.
7. There are liquidated damages of \$875.00 per day on this project.
8. It is the contractor's responsibility to ensure all subs have copies of the Scope of Work and Addenda for this project.
9. It is the contractor's responsibility to ensure the materials and work area are protected from damage and theft.

### **Questions from the Pre-Bid Meeting:**

Q1. Is there conduit present between the panel and the transformer, if not how should it be installed?

A1. [This question will be addressed in Addendum #2](#)

Q2. Does the existing air compressor inside the VSF need to be relocated during construction? If so what is its temporary location and permanent new location?

A2. [This question will be addressed in Addendum #2](#)

### **Notes to Contractors:**

1. Make sure that all your Sub-Contractors and Suppliers have copies of Addendum Number One and the Scope of Work.
2. Make sure you acknowledge receipt of Addendum Number One and any future addenda on your Bid Form; all Addenda become part of the contract documents.
3. Note: A Bid Bond is required as the project is over \$50,000.
4. Performance Bonds and Labor and Material bonds will be required on this contract as the estimated cost of the project will exceed \$150,000.
5. Re-read the Advertisement for Bids.
6. THE GENERAL CONDITIONS OF THE CONTRACT (DESIGN/BID/BUILD) are on the electronic bid system and on the flash drives provided at the pre-bid meeting
7. Contractors need to be sure to understand and adhere to the provisions listed in Item #4 of the Information for Bidders in the Project Manual regarding unauthorized immigrants. This applies to both the General Contractor and all its Sub-contractors.

**Attachments:**

- A. The Mandatory Pre-Bid Meeting Sign-In Sheet is attached (1 page)
- B. Labor Burden Calculation Spreadsheet, attached for your information. Per new requirements effective July, 2018, this calculation is required to be submitted with the signed CONTRACT (not with the bid).

**END OF ADDENDUM NO. ONE**

## Labor Burden Calculation

(required per Notice of Award on all State Buildings Contracts to be returned with signed contractor Contract.)

List items below by percentage for what makes up Labor Burden;  
Items include benefits that a company pays to employees on their payroll  
like: payroll taxes, pension costs, health and dental insurance, etc.

Contractor and major sub-contractors to itemize those percentages below, which will calculate to an overall percentage:

|                  | <u>% of salary paid</u> |                                                                                                   |
|------------------|-------------------------|---------------------------------------------------------------------------------------------------|
| Payroll taxes    |                         | NOTE: Enter % amount of salary for each applicable category<br>Total will automatically calculate |
| Pension costs    |                         |                                                                                                   |
| Health insurance |                         |                                                                                                   |
| Dental Insurance |                         |                                                                                                   |
| Life insurance   |                         |                                                                                                   |
| Other (Specify)  |                         | Detail about "Other": _____                                                                       |
| TOTAL Burden %   | 0.00%                   |                                                                                                   |

Contractor Name: \_\_\_\_\_

Note: This burden amount must be agreed to by both the Contractor and Principal Representative for the State and included in the contract documents returned by the Contractor. This Labor Burden Calculation will be added as part of Exhibit A, Bid and become part of the contract.

This burden rate will be used on any change orders for the duration of the Contract.

Major sub-contractors defined as electricians, plumbers, mechanical contractors, excavators, millwork, concrete, block layers etc.  
Please provide 1 Labor Burden Calculation Sheet per contractor and for each sub-contractor.

State reserves the right to require back-up confirmation of all information included in this calculation.